

Parental Agreement with Bright Star Preschool Inc.

Bright Star Preschool, Inc (the "Preschool") agrees to provide early childhood education

for (Name of child) _____ on:

(circle all that apply)

Monday Tuesday Wednesday Thursday Friday

from **9:00am to 12:00 Noon**. My child will participate in **Morning Snack**.

1. No extended care is offered. A late fee of \$1 per minute will be charged for picking up children later than 12:15pm.
2. My child will not be allowed to enter or leave the Preschool without being escorted by the parent(s), person authorized by parent(s), or Preschool personnel.
3. I acknowledge it is my responsibility to keep my child's records current to reflect any changes as they occur, e.g. telephone numbers, home address, work location, emergency contacts, child's physician, child's health status, immunization records, etc.
4. The Preschool agrees to keep me informed of any incidents, including illnesses, injuries, and any adverse reactions to medications or known exposure to communicable disease, which include my child.
5. The Preschool agrees to obtain written authorization from me before my child participates in field trips, special activities away from the Preschool, and water-related activities occurring in water that is more than two (2) feet deep.

Financial Responsibilities

6. A non-refundable Registration Fee of \$100 is due at the time of registration.
7. Annual tuition is due in advance by August 1st. I have the additional options to pay in two installments (August 1st and January 1st) or on a monthly basis. Monthly tuition is due in advance on the first of each month and will incur late fees of \$1/day, if not paid by the 10th. An annual activity fee is due along with my annual tuition payment, my first semi-annual payment, or my first month's tuition payment.
8. **FEES AND TUITION PAYMENTS ARE NON-REFUNDABLE.**
9. Special financial arrangements may be requested in a meeting with the Director.
10. Payments may be made via CASH or CHECK. If a check is returned, my account will be assessed a \$25 fee and I will be asked to pay in cash the exact amount.

I, (please print name) _____ have read and understand these policies set herein and in the Bright Star Preschool 2011-2012 Parent Handbook. I agree to abide by them.

Parent Signature: _____ Date: _____